



Yolo County Public Agency Risk Management Insurance Authority

AGENDA

YCPARMIA BOARD MEETING

Thursday, January 21, 2021 at 9:00 a.m.

NOTICE OF TELECONFERENCING IN COMPLIANCE WITH EXECUTIVE ORDER N-29-20

This meeting will be conducted via teleconference in accordance with Executive Order N-29-20. The meeting will be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the YCPARMIA Board of Directors. The following information can be utilized by the public who wish to attend and/or address the YCPARMIA Board of Directors, and public comments can be made as set forth below:

Join Zoom Meeting by Computer

<https://us02web.zoom.us/j/9313261734>

Meeting ID: 931 326 1734

Join by Phone

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

1. Call to Order

2. Approval of Agenda

3. Public Comments

THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER WHETHER OR NOT IT IS ON THE AGENDA. NO ACTION MAY BE TAKEN ON NON-AGENDA ITEMS UNLESS AUTHORIZED BY LAW. MEMBERS OF THE PUBLIC WHO WISH TO PROVIDE PUBLIC COMMENT MAY DO SO DURING THIS TIME BY VERBALLY STATING THAT THEY WISH TO MAKE A COMMENT. YOUR STATEMENT WILL BE NOTED AND YOU WILL THEN BE RECOGNIZED BY THE YCPARMIA BOARD PRESIDENT. COMMENTS WILL BE LIMITED TO FIVE MINUTES PER PERSON, TWENTY MINUTES IN TOTAL.

4. Closed Session (p. 3)

A. Liability Claim (pursuant to Government Code Section 54956.95(a))

- Nyland v. County of Yolo

B. Discussion of Open Litigated Claims Under Government Code Section 54956.95:

- Cloud v. City of Davis
- Sabir v. City of Davis
- Martinez v. City of West Sacramento
- PG&E v. City of West Sacramento

- White V. City of West Sacramento
- Barrera v. City of Woodland
- Chee v. County of Yolo
- Coronado-Brown v. County of Yolo
- Patterson v. County of Yolo
- Pringle v. County of Yolo
- Roberts v. County of Yolo
- Sarkis v. County of Yolo

5. Communications

- A. Board Members
- B. CEO/Risk Manager (p. 4)
- C. Next Meeting - April 29, 2021 (p. 9)

6. Consent Agenda

The Consent Agenda includes routine items of business which, in the opinion of the administration, are either self-explanatory or routine enough not to require explanation by the administration or discussion by the board. Board members or the public wishing any items deleted from the Consent Agenda should so indicate at the time the Consent Agenda is adopted.

- A. Approval of Minutes (p. 10)
- B. YCPARMIA Financials and Budget Update as of 12/31/20 (p. 18)
- C. YCPARMIA Quarterly Treasurer's Report as of 12/31/20 (p. 22)
- D. YCPARMIA Monthly Investment Statement as of 12/31/20 (p. 23)
- E. Chandler Asset Management Quarterly Investment Report as of 12/31/20 (p. 25)

7. Action Items

- A. Return to Work Services (NPA) (p. 65) (Jim)
- B. Approval of Updated Administrative Policies Administrative Policies A - 15 Records Retention Policy, A - 18 Target Equity Plan, A - 19 Underwriting Policy, A-20 Utilization of Reserve Funds (p. 79) (Marylin)
- C. Staff Administration - Approval of New Job Descriptions and Titles (p. 93) (Jim)
- D. Approval of New Updated Salary Schedule (p. 120) (Jim)
- E. Approval of Staff Title and Position Changes (p. 123) (Jim)
- F. RFP and Executive Director Search (p. 124) (Jim)

8. Information Items

- A. Notice of Withdrawal from Property Program - West Sacramento Port (p. 125) (Marylin)
- B. April 7, 2018-2021 CAJPA Accreditation (p. 127) (Jim)
- C. PRISM - Business Interruption Losses due to COVID 19 (p. 134) (Marylin)
- D. Annual Report 2020 (p. 137) (Jim)
- E. Notice of Pull Notice Program Change from SAMBA to A Check (p. 158) (Marylin)
- F. YCPARMIA Service Calendar (p. 160) (Marylin & Lily)
- G. TargetSolutions Utilization Report (p. 164)
- H. Notification of New Claims Received Since the Previous Board Meeting (p. 167)
- I. Closed Liability Files (p. 169)

9. Adjournment