



# Yolo County Public Agency Risk Management Insurance Authority

## **SPECIAL BOARD MEETING MINUTES** **January 6, 2022**

The meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on January 6, 2022, via teleconference in accordance with Government Code Section 54953(e).

**BOARD MEMBERS PRESENT:** Christopher Bensch (*City of Davis*), Kimberly McKinney (*City of Woodland*), Jill Cook (*County of Yolo*), Rebecca Spiva (*Esparto USD*), Liane Lee (*City of West Sacramento*), Alison Bigham (*City of Winters*)

**BOARD MEMBERS ABSENT:** None.

**OTHERS PRESENT:** Carol Richardson (*YCPARMIA Interim Executive Director*), Lily Viek (*YCPARMIA Program and Services Administrator*), Janet Emmett (*City of Davis*), Kellie Murphy (*YCPARMIA Legal Counsel*)

### **1. CALL TO ORDER**

Past President Jill Cook called the meeting to order at 9:03 a.m.

### **2. APPROVAL OF AGENDA**

Kimberly McKinney moved to approve the agenda as posted; seconded by Christopher Bensch. A roll call vote was taken. Motion passed unanimously.

### **3. PUBLIC COMMENTS**

None.

### **4. COMMUNICATIONS**

#### **A. Board Members**

Time was provided to allow Board members to discuss any risk management communications.

Jill Cook, County of Yolo, reported the County has been keeping busy monitoring COVID cases and resources. The County is still recruiting for a new County Administrative Officer.

Chris Bensch, City of Davis, reported the City has had a few positive cases of COVID.

#### **B. Executive Director**

Interim Executive Director Carol Richardson advised the Board that the building maintenance and renovations have been completed. She also advised an email will be sent to the Board to survey availability for upcoming Board meetings.

**5. ACTION ITEMS**

A. Consideration of Resolution 2022-01 per AB 361

Assembly Bill 361 (AB361) was signed into law and governs teleconference meetings beginning October 1, 2021 through January 1, 2024 given specific findings and with the condition that the Board renew these findings no later than 30 days following each virtual meeting, if virtual meetings are still desired

Christopher Bensch moved to adopt Resolution 2022-01; seconded by Kimberly McKinney. A roll call vote was taken. Motion passed unanimously.

**6. Oral Reports**

A. Executive Director Recruitment

Interim Executive Director Carol Richardson provided an oral update to the members regarding the current Executive Director Recruitment

B. Membership

Interim Executive Director Carol Richardson informed the members that YCPARMIA has received rescindable notices from all 4 cities in addition to the County's and Cottonwood Cemetery's notices. The member agencies expressed their appreciation for YCPARMIA and informed that the notices were provided for the ability to compare other options as a fiduciary duty to their respective agencies.

C. Actuary

The YCPARMIA Board of Directors did not discuss this item.

**7. ADJOURNMENT**

The January 6, 2022 YCPARMIA Board Meeting adjourned at 9:34 a.m. by general consent.

Respectfully submitted,



Lily Viek  
Program and Services Administrator, YCPARMIA