



Yolo County Public Agency Risk Management Insurance Authority

BOARD MEETING MINUTES **January 27, 2022**

The meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on January 27, 2022, via teleconference in accordance with Government Code Section 54953(e).

BOARD MEMBERS PRESENT: Kathleen Trepka (*President, City of Winters*), Amanda Berlin (*Vice President, City of West Sacramento*), Christopher Bensch (*City of Davis*), Kimberly McKinney (*City of Woodland*), Jill Perez (*County of Yolo*), Rebecca Spiva (*Esparto USD*)

BOARD MEMBERS ABSENT: None.

OTHERS PRESENT: Carol Richardson (*YCPARMIA Interim Executive Director*), Lily Viek (*YCPARMIA Program and Services Administrator*), Cha Yang (*County of Yolo*)

1. CALL TO ORDER

President Kathleen Trepka called the meeting to order at 9:02 a.m.

2. APPROVAL OF AGENDA

Kimberly McKinney moved to approve the agenda as posted; seconded by Christopher Bensch. A roll call vote was taken. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. CLOSED SESSION

The Board adjourned to closed session from 9:04 a.m. to 9:20 a.m. to discuss the following item:

A. Public Employee Appointment Under Government Code Section 54957:

- Title: Executive Director
No Reportable Action

5. COMMUNICATIONS

A. Board Members

Time was provided to allow Board members to discuss any risk management communications.

President Kathleen Trepka, City of Winters, advised they are recruiting for a new HR Manager.

Chris Bensch, City of Davis, reported the City has also been working on high level recruitments.

Vice President Amanda Berlin, City of West Sacramento, reported that the new City Clerk recently started. The City is working on implementing their policy regarding vaccinations and testing.

Kim McKinney, City of Woodland, reported that the City has been working on recruitments due to staffing shortages. The City partnered with the City of Davis, City of West Sacramento, and City of Roseville to order self-test kits. The City is waiting on County and State mandates before implementing policies regarding testing or vaccines.

Rebecca Spiva, Esparto Unified School District, reported that the District has been working hard to keep things running.

Jill Perez, County of Yolo, reported the County has been combatting challenges with COVID exposures and staffing needs. The County has been moving forward with their recruitment for County Administrative Officer.

B. Executive Director

Interim Executive Director Carol Richardson reported that Program and Services Administrator Lily Viek has been working with the new Finance Officer Thomas Palmieri to get the finances caught up. Additionally, interviews have begun for the Administrative and Claims Analyst position and we hope to hire someone soon.

6. CONSENT AGENDA

- A. Resolution 2022-02 per AB 361
- B. ~~Revised 2022 Calendar of Meetings~~ (Removed)
- C. Minutes of the January 27, 2022 Board Meeting
- D. Minutes of the January 6, 2022 Special Meeting
- E. County of Yolo Department of Financial Services Authorization Form

Jill Perez moved to approve the Resolution 2022-02, the Minutes of the January 27, 2022 Board Meeting, the Minutes of the January 6, 2022 Board Meeting, and the County of Yolo Department of Financial Services Authorization Form; seconded by Kimberly McKinney. A roll call vote was taken. Motion passed unanimously.

6B. Revised 2022 Calendar of Meetings

President Trepa requested the Revised 2022 Calendar of Meetings be moved from the Consent Agenda for discussion. After discussion, Kimberly McKinney moved to add February 24, 2022 as a Regular Meeting to the previously approved 2022 Calendar of Meetings; seconded by Jill Perez. A roll call vote was taken. Motion passed unanimously.

7. INFORMATION ITEMS

A. Update on Discussion with County of Yolo Regarding Continued Membership in YCPARMIA

Interim Executive Director Carol Richardson informed the Board that YCPARMIA received a proposal from the County of Yolo. YCPARMIA is bringing this information to the actuaries for further analysis and will provide the Board with an update at a future meeting. President Trepa requested a comparison of what rates would look like with and without the County's credit be provided to the Board as well.

8. ADJOURNMENT

The January 27, 2022 YCPARMIA Board Meeting adjourned at 1:15 p.m. by general consent.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lily Viek', with a long horizontal line extending to the right.

Lily Viek

Program and Services Administrator, YCPARMIA