



Yolo County Public Agency Risk Management Insurance Authority

SPECIAL BOARD MEETING MINUTES **July 21, 2022**

The meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on July 21, 2022, via teleconference in accordance with Government Code Section 54953(e).

BOARD MEMBERS PRESENT: Amanda Berlin (*Vice President, City of West Sacramento*), Christopher Bensch (*City of Davis*), Kimberly McKinney (*City of Woodland, arrived during Item 4A*), Alberto Lara (*County of Yolo, left during Item 5A*), Rebecca Spiva (*Esparto USD*)

BOARD MEMBERS ABSENT: Kathleen Trepa (*President, City of Winters*)

OTHERS PRESENT: Barbara Lubben (*YCPARMIA Executive Director*), Lily Viek (*YCPARMIA Program and Services Administrator*), David Due (*YCPARMIA Claims Administrator*), Samuel Kennedy (*YCPARMIA Administrative and Claims Analyst*)

1. CALL TO ORDER

Vice President Amanda Berlin called the meeting to order at 9:02 a.m.

2. APPROVAL OF AGENDA

Christopher Bensch moved to approve the agenda as posted; seconded by Alberto Lara. A roll call vote was taken. Motion passed.

3. PUBLIC COMMENTS

None.

4. COMMUNICATIONS

A. Board Members

Time was provided to allow Board members to discuss any risk management communications.

B. Executive Director

Executive Director Barbara Lubben provided a brief update on final premiums and invoicing for the Property Program, a Contractual Risk Transfer Training in August, the CAJPA Conference in September, and the AGRiP CEO Institute in August.

5. ACTION ITEM

A. Resolution 2022-09 per AB 361

Kimberly McKinney moved to approve Resolution 2022-09; seconded by Christopher Bensch. A roll call vote was taken. Motion passed.

6. INFORMATION ITEMS

A. Calendar of Meetings

The next meeting of the YCPARMIA Board of Directors is scheduled for August 25, 2022

7. **ADJOURNMENT**

The July 21, 2022 YCPARMIA Special Board Meeting adjourned at 9:07 a.m. by general consent.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lily Viek', with a long horizontal flourish extending to the right.

Lily Viek
Program and Services Administrator, YCPARMIA