



Yolo County Public Agency Risk Management Insurance Authority

SPECIAL BOARD MEETING MINUTES **September 22, 2022**

The meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on September 22, 2022, via teleconference in accordance with Government Code Section 54953(e).

BOARD MEMBERS PRESENT: Amanda Berlin (*Vice President, City of West Sacramento*), Janet Emmett (*City of Davis*), Kimberly McKinney (*City of Woodland*), Jill Perez (*County of Yolo*), Rebecca Spiva (*Esparto USD*)

BOARD MEMBERS ABSENT: Kathleen Trepa (*President, City of Winters*)

OTHERS PRESENT: Barbara Lubben (*YCPARMIA Executive Director*) and Lily Viek (*YCPARMIA Program and Services Administrator*)

1. CALL TO ORDER

Vice President Amanda Berlin called the meeting to order at 9:01 a.m.

2. APPROVAL OF AGENDA

Kimberly McKinney moved to approve the agenda as posted; seconded by Janet Emmett. A roll call vote was taken. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. COMMUNICATIONS

A. Board Members

Time was provided to allow Board members to discuss any risk management communications.

B. Executive Director

Executive Director Barbara Lubben informed the Board that emails will be sent to the Board regarding cyber security resources and risk management resources in the near future.

5. ACTION ITEM

A. Resolution 2022-11 per AB 361

Jill Perez moved to approve Resolution 2022-11; seconded by Kimberly McKinney. A roll call vote was taken. Motion passed unanimously.

6. INFORMATION ITEMS

A. Calendar of Meetings

The next meeting of the YCPARMIA Board of Directors is scheduled for October 20, 2022

7. **ADJOURNMENT**

The September 22, 2022 YCPARMIA Special Board Meeting adjourned at 9:05 a.m. by general consent.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lily Viek', with a long horizontal flourish extending to the right.

Lily Viek
Program and Services Administrator, YCPARMIA