



Yolo County Public Agency Risk Management Insurance Authority

SPECIAL BOARD MEETING MINUTES DRAFT **May 5, 2023**

The special meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on May 5, 2023, at the YCPARMIA office located at 77 West Lincoln Avenue, Woodland, CA.

BOARD MEMBERS PRESENT: Kathleen Tropa (*President, City of Winters*), Amanda Berlin (*Vice President, City of West Sacramento*), Christopher Bensch (*City of Davis*), Kimberly McKinney (*City of Woodland*), Rebecca Spiva (*Esparto USD*)

BOARD MEMBERS ABSENT: Philip Pogledich (*County of Yolo*)

OTHERS PRESENT: Barbara Lubben (*YCPARMIA Executive Director*), Lily Viek (*YCPARMIA Program and Services Administrator*)

1. CALL TO ORDER

President Kathleen Tropa called the meeting to order at 10:05 a.m.

2. APPROVAL OF AGENDA

Kimberly McKinney moved to approve the agenda as posted; seconded by Amanda Berlin. A roll call vote was taken. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. COMMUNICATIONS

A. Board Members

The Board provided updates on risk management related activities and recruitments. Board President Kathleen Tropa informed the Board that she plans to retire by the end of the year.

B. Executive Director

Executive Director Barbara Lubben provided a brief update on the status of our Administrative and Claims Analyst recruitment.

5. CLOSED SESSION

The Board adjourned to closed session from 10:08 a.m. to 10:22 a.m. to discuss the following items:

- A. Liability Claim (pursuant to Government Code Section 54956.95):
2022001A Salvagno v. City of Woodland
- B. Liability Claim (pursuant to Government Code Section 54956.95):
2019127A Roberts v. County of Yolo

No reportable action was taken by the Board

6. ADJOURNMENT

The May 5, 2023 YCPARMIA Special Board Meeting adjourned at 10:23 a.m. by general consent.

Respectfully submitted,



Lily Viek

Program and Services Administrator, YCPARMIA