



Yolo County Public Agency Risk Management Insurance Authority

AGENDA

YCPARMIA BOARD MEETING
Thursday, October 26, 2023 at 9:00 a.m.

YCPARMIA
77 W. Lincoln Ave.
Woodland, CA 95695

Voting Member Agencies and Representatives

Member Entity	Board Member	Alternate Board Member
City of Davis	Christopher Bensch	Shelley Tiran
City of West Sacramento	Amanda Berlin (President)	Liane Lee
City of Winters	Cathy Mathews	<i>vacant</i>
City of Woodland	Kimberly McKinney (Vice President)	Sheila McShane
County of Yolo	Philip Pogledich	Alberto Lara
Esparto Unified School District	Rebecca Spiva	Leah Smith

1. Call to Order
2. Approval of Agenda
3. Public Comments

THIS TIME IS RESERVED FOR MEMBERS OF THE PUBLIC TO ADDRESS THE BOARD ON ANY MATTER WHETHER OR NOT IT IS ON THE AGENDA. NO ACTION MAY BE TAKEN ON NON-AGENDA ITEMS UNLESS AUTHORIZED BY LAW. MEMBERS OF THE PUBLIC WHO WISH TO PROVIDE PUBLIC COMMENT MAY DO SO DURING THIS TIME BY VERBALLY STATING THAT THEY WISH TO MAKE A COMMENT. YOUR STATEMENT WILL BE NOTED AND YOU WILL THEN BE RECOGNIZED BY THE YCPARMIA BOARD PRESIDENT. COMMENTS WILL BE LIMITED TO FIVE MINUTES PER PERSON, TWENTY MINUTES IN TOTAL

The meeting room is wheelchair accessible and disabled parking is available. If you are a person with a disability and you need disability-related modifications or accommodations to participate in this meeting, please contact our office at (530) 666-4456 or Fax (530) 666-4491. Requests for such modifications or accommodations must be made at least 48 hours before the start of the meeting.

4. Consent Calendar
 - A. Approval of August 24, 2023 Minutes (p. 4)
 - B. Review GASB 96 Methodology (p. 9)
 - C. 2024 Calendar of Meetings (p. 16)
 - D. Designation of Executive Director Barbara Lubben as Representative for Negotiations with Unrepresented Employees (p. 18)

5. Closed Session (p. 19)
 - A. Conference with Legal Counsel – Anticipated Litigation (Government Code § 54956.9(d)(2) – 1 Case)
 - B. Discussion of Open Litigated Claims (Government Code Section 54956.95)
2020060A Sarkis v. YCPARMIA et al.
2017052A Barrera v. City of Woodland
 - C. Conference with Labor Negotiator (Government Code § 54957.6)
Designated Representative: Barbara Lubben, Executive Director
Titles: Administrative Assistant, Administrative and Claims Analyst, Claims Administrator, Finance Officer, Loss Prevention Analyst, Program and Services Administrator, Workers' Compensation/Wellness Nurse
 - D. Public Employment/Public Employee Performance Evaluation (Government Code § 54957(b)(1))
Titles: Administrative Assistant, Administrative and Claims Analyst, Claims Administrator, Finance Officer, Loss Prevention Analyst, Program and Services Administrator, Workers' Compensation/Wellness Nurse

6. Communications
 - A. Board Members
 - B. Executive Director (p. 20)

7. Action Items
 - A. Accept actuarial reports for General Liability, Property, and Workers' Compensation Programs - Presentation by Mike Harrington, Bickmore Actuarial (p. 27)
 - i. General Liability
 1. Annual Valuation
 2. Member Retention Study
 3. Deductible Study
 - ii. Property Program
 1. Annual Valuation
 2. Member Retention Study
 3. Deductible Study
 - iii. Workers Compensation Annual Valuation
 - B. Delegate authority to YCPARMIA Executive Director to contract with PRISM Enterprise Risk Consultant Rebekah Winger for underwriting services (p. 30)
 - C. Approve revised job description for Loss Prevention Analyst (p. 34)

8. Information Items

- A. New Liability Claims (p. 40)
- B. Closed Liability Files (p. 44)
- C. Loss Prevention/Risk Control Program Statistics through September 30, 2023 (p. 48)
- D. Office of Self-Insured Programs Filing (p. 55)
- E. Next Meeting - December 14, 2023 (p. 63)

9. Adjournment