



Yolo County Public Agency Risk Management Insurance Authority

SPECIAL BOARD MEETING MINUTES **January 3, 2024**

The meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on January 3, 2024, via teleconference in accordance with the Brown Act.

BOARD MEMBERS PRESENT: Amanda Berlin (*President, City of West Sacramento*), Kimberly McKinney (*Vice President, City of Woodland*), Christopher Bensch (*City of Davis*), Cathy Mathews (*City of Winters*), Rebecca Spiva (*Esparto Unified School District*).

BOARD MEMBERS ABSENT: Philip Pogledich (*County of Yolo*)

OTHERS PRESENT: Barbara Lubben (*YCPARMIA Executive Director*), Lily Viek (*YCPARMIA Program and Services Administrator*), David Due (*YCPARMIA Claims Administrator*), Nicole Jackson (*YCPARMIA Administrative Assistant*), Kellie Murphy (*Board Counsel*)

1. CALL TO ORDER

President Amanda Berlin called the meeting to order at 10:00 am.

2. APPROVAL OF AGENDA

Kimberly McKinney moved to approve the agenda; seconded by Cathy Mathews. A roll call vote was taken. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. CLOSED SESSION

A. Discussion of Open Litigated Claims (Government Code Section 54946.95) 2017052A Barrera v. Woodland

The Board adjourned to Closed Session from 10:02 a.m. to 10:24 a.m.

No reportable action was taken by the Board.

5. COMMUNICATIONS

A. Board Members

Christopher Bensch informed the Board that the City of Davis has an empty staff position and that he is working on implementing legislation. There were no updates from the rest of the Board.

B. Executive Director

Executive Director Barbara Lubben informed the Board of changes to the Worker's Compensation program and prospective excess liability pool participation.

6. ACTION ITEMS

- A. Authorize the Executive Director to contract for a Compensation and Classification Study
Kimberly McKinney moved to authorize the Executive Director to contract for a Compensation and Classification Study; seconded by Cathy Mathews. A roll call vote was taken. Motion passed unanimously.

7. INFORMATION ITEMS

- A. Next Meeting
The next YCPARMIA Board Meeting will be held in-person at the YCPARMIA Office on January 25, 2024 at 9:00 am.

8. ADJOURNMENT

The January 3, 2024 YCPARMIA Special Board Meeting adjourned at 10:31 a.m. by general consent.

Respectfully submitted,



Nicole Jackson
Administrative Assistant, YCPARMIA