



Yolo County Public Agency Risk Management Insurance Authority

SPECIAL BOARD MEETING MINUTES **November 18, 2024**

The special meeting of the Yolo County Public Agency Risk Management Insurance Authority (YCPARMIA) was held on November 18, 2024, via teleconference in accordance with the Brown Act.

BOARD MEMBERS PRESENT: Amanda Berlin (*President, City of West Sacramento*), Kimberly McKinney (*Vice President, City of Woodland*), Christopher Bensch (*City of Davis*), Cathy Mathews (*City of Winters*), Philip Pogledich (*County of Yolo*), Leah Smith (*Esparto Unified School District*).

BOARD MEMBERS ABSENT: none.

OTHERS PRESENT: Barbara Lubben (*YCPARMIA Executive Director*), Lily Viek (*YCPARMIA Member Services and Operations Manager*), Herbert Lester (*County of Yolo*)

1. CALL TO ORDER

President Amanda Berlin called the meeting to order at 9:04 am.

2. APPROVAL OF AGENDA

Philip Pogledich moved to approve the agenda; seconded by Leah Smith. A roll call vote was taken. Motion passed unanimously.

3. PUBLIC COMMENTS

None.

4. COMMUNICATIONS

A. Board Members

None.

B. Executive Director

Executive Director Barbara Lubben informed the Board of upcoming office closures and employee availability.

5. ACTION ITEMS

A. Consider Additional Benefits for YCPARMIA Employees and Policy and Procedure P-1: Benefits for Miscellaneous Employees

Christopher Bensch moved to approve YCPARMIA staff participation in the 2025 PRISM Small Group Benefits Program, with employer-paid coverage levels of \$10,000 for Long-Term Disability and \$50,000 for Life Insurance; seconded by Philip Pogledich. A roll call vote was taken. Motion passed unanimously.

6. INFORMATION ITEMS

A. Next Meeting

The next YCPARMIA Board Meeting will be held in-person at the YCPARMIA Office on December 12, 2024 at 9:00 am.

7. ADJOURNMENT

The November 18, 2024 YCPARMIA Special Board Meeting adjourned at 9:12 a.m. by general consent.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Lily Viek', with a long horizontal line extending to the right.

Lily Viek
Member Services and Operations Manager, YCPARMIA