

INDEX

A

Accounting
Reserves - N9

Accounts & Records - N12, O5

Actuary – A4

Actuarial – K71, N14, O12, O17

Additional Insured
Endorsements - I1
Sample - I3

Agreement
Amending – N20, O8
Parties to – N5
YCPARMIA Joint Powers - N1
Term – N5

Aircraft
Definition – B6
Exclusion - B15

Airport
Claim Reporting – H34
Deductible – H33
Definition – B6
Exclusion - B15

Alternate
Appointment – N6, O2
Attendance – N6, O2
Current – A2
Participation – N6, O2
Qualifications – N6
Voting – N6, O2

Appeals Process – K50

Arbitration - B25

Associate Members
Board member - N5
Definition - N3, O1
Listing – A3, O9

Auditor – A4

Audits
Financial - N12, O5
Policy – K71
Risk Management - N12

Authority
Creation of - N5
Definition - N3, O1
Formation - N2
Powers of - N8
Purpose - N2
Responsibility - N13

Auto
Employee Usage Policy - K6
Insurance Coverage – B1, D1, G1
Penalties - O28
Pooling - O6

B

Bankruptcy
Covered Party - B24

Benefits, Misc. Employees – K11

Bid Specifications Exclusion – B15

Board - N3, N5, O1

Board Members
Appointment - N5
Compensation - N5
Current – A2
Duties – O5
Meetings - N6, O4
Qualifications - N5
Voting - N5, O4

Boat Coverage – H3

Bodily Injury
Definition – B6

Boiler/Machinery
Cash Payment Formula - O23
Claim Reporting - E7
Coverage Agreement - E5
Deductible - E3
Exclusions - E5
Limits - E6

Bond
Individual – N8, O3
Master – N8, O3

Breach of Contract Exclusion - B15

Broker - N3, O1

Brown Act – P1

Budget - N10, O5

Bungee Jumping Exclusion - B18

Bus Endorsement - B29

Business Expense Policy - K44

By-laws - N6, O1

C

Cash Payment
Actual - O13, O18
Annual - N10, O6
Billing - N10, O11, O16
Formula
Boiler/Machinery - O23
Fidelity - O25
General/Auto Liability - O11
Property – O21
Workers' Compensation - O16

Installment Billings - K52

Minimum - O13, O18

Surcharge - O7

Worksheet sample - O15, O20

INDEX

Catastrophic Fund – K70
Certificate of Insurance - I1
Chief Administrative Officer/Secretary - N7, O3
Claim Reporting
 Airport – H34
 Boiler/Machinery - E7
 Collision - G5
 Fidelity - F7
 Friends of Library – H32
 General/Auto Liability – B32
 Landfill Pollution - H19
 Marine Hull/Machinery – H7
 Medical Malpractice – H30
 Property – D8
 Underground Storage Tank - H13
 Workers' Compensation - C7
Claims
 Adjuster – A4, B46, C7, N3, O1
 Audits – K71
 Definition - N3, O1
 Forms, Sample – B44
 Late – B35
 Notices – B36
 Reserving – K75
 Response – B34
 Settlements - O6
 Timeframe – B33
Clinic Exclusion - B18
Code of Conduct – K78
Collision
 Claims Filing - G5
 Deductible - G3
Committees - N7, O4
Conference Expenses – K14
Confidence Level – K72
Confidence Margin – K56
Conflict of Interest – K58
Consultants – N8
Contract
 Exclusion, Breach of - B15
 Insurance – J3
 Risk Transference – J1
Costs
 Estimate Exclusion - B15
 Determination of - O12, O17
 Fixed - O12, O17
 Variable - O12, O17
Course of Construction – D7
Coverage Agreement
 Boiler/Machinery - E5

Fidelity - F5
General/Auto Liability - B5
Property - D5
Workers' Compensation - C5
Covered Party Definition – B6
Credits – K27

D

Dam
 Definition – B8
 Exclusion - B16
Death Benefit – C18
Deductibles - N11
 Airport – H33
 Boiler/Machinery - E3
 Collision - G3
 Fidelity - F3
 Friends of Library – H31
 General/Auto Liability - B3
 Increase – K8
 Landfill Pollution - H17
 Marine Hull/Machinery – H5
 Medical Malpractice – H29
 Property - D3
 Underground Storage Tank – H11
 Workers' Compensation - C3
Defense Costs – B10
Defense Expense – K42
Depositor's Forgery Bond – F1
Determination of Costs - O12, O17
Directors - A1, O2
Discrimination
 Definition – B10
 Exclusion - B17
Dishonesty Bond – F1

E

Elections - N7, O3
Electricity Supply Exclusion - B17
Employee Retirement Laws Exclusion - B17
Employment Exclusion – B16
Employment Practice Exclusion – B16
Employment Liability – B16, K41
Endorsements - B29, I1

INDEX

Errors & Omissions

Coverage – **B5**
Exclusion – **B21**

Excess Coverage

Fund – **A7**
Insurance – **A7, N4, O2**

Excess Reserves

Fund Policy - **K27**

Exclusions

Boiler/Machinery - **E5**
Fidelity - **F5**
General/Auto Liability - **B15**
Property - **D5**
Workers' Compensation - **C5**

Expulsion - N16

F

Fidelity

Cash Payment Formula - **O25**
Claim Filing - **F7**
Coverage Agreement - **F5**
Deductible - **F3**
Limits - **F6**
Exclusions - **F5**

Financial

Audit – **L1**
Control – **K54**
Reports – **L1**

Fines Exclusion - B18

Firing Range Exclusion – B18

Fiscal Year – N9, O5

Fixed Costs - O12, O17

FPPC Code – K58

Friends of Library Coverage – H31

Funding Policy – K69

Funds

Administration - **N9**
Deposit of - **N9**
Disbursement - **O5**
Investment - **N9, O5**
Responsibility - **N13**
Warrants on – **N10**

G

Gas Supply Exclusion - B17

General/Auto Liability

Cash Payment Formula - **O11**
Claim Explanation - **B32**
Claim Form - **B44**
Claim Reporting - **B32**
Coverage - **B5**
Coverage Period & Territory - **B14**
Deductible - **B3**
Defense - **B14**
Definitions – **B6**
Endorsements - **B28**
Exclusions - **B15**
Limits of Coverage - **B14**
Rejecting Claims - **B36**
Insufficiencies - **B34**
Late Notice After 1 year – **B35**
Late Notice With No Application – **B37**
Late Notice With Application – **B37**
Settlement - **B14**
Settlement Authorization Policy - **K3**

General Counsel – A4

Governing Board - N5

H

Hearing Tests - M3

History of YCPARMIA – A6

Hold Harmless

Risk Transference - **J1**

Hospital Exclusion - B18

Housing Authority Definition - B10

I

Incurred Loss – N4, O2

Indemnification – J2

Inspections – M1

Installment Billings Policy - K52

Investment Policy – K39

INDEX

J

JPA Growth Policy - K16

K

L

Landfill Pollution

Claim Reporting - H19
Coverage - H17
Deductible - H17

Land Use Exclusion - B18

Letter of Understanding - I1, I6

Life Pension – C17

Limits

Boiler/Machinery - E6
Fidelity - F6
General/Auto Liability – B3, B14
Reduction of - B25
Property - D6
Self-Insured - B13
Workers' Compensation - C6

Litigation Policy – K62

Losses

Funded – A7
Payments - N9
Record Keeping – A7, O5
Records - N13
Ultimate Net - B13

Loss Prevention - M1

M

Malpractice, Medical

Claim Reporting – H30
Deductible – H29
Definition – B11
Exclusion - B19

Marine Hull/Machinery

Claim Reporting – H7
Coverage Agreement – H5
Deductible – H5

Members

Agency - N4, O2
Current – A1
Definition – N4, O2
Duties - O4
Membership - N18, O8, O9

Mileage Benefit Policy - K17

Minutes - N6, O4

Misc. Employee Benefit Policy - K11

Mission Statement – A5

N

Non-Voting Members – A1

Notice of Meetings - N19

Nuclear Material

Definition - B11
Exclusion - B19

O

Occurrence - B11

Office – A4, O3, O10

Officers - N7, O3

Vacancy - N7, O3

Orientation Policy – K74

P

Participating Agency

Definition - B12, N4, O2
Removal - N2, N16
Responsibilities - N14
Withdrawal - N2, N17

Penalty Exclusion - B18

Permanent Partial Disability – C17

Permanent Total Disability – C18

Personal Injury - B12

Pollutants

Definition - B12
Exclusion - B19

Pooling Program – A6, O6

Pre-employment Physicals Safety Policy - K18

Pre-funding Uncovered Claims – K72

Private Security Work Policy - K30

INDEX

Prohibition Against Assignment - N19

Proof of Insurance - I1, I4, I5

Property

Damage

Definition - B12

Exclusion – B21

Deductible - D3

Exclusions - D5

Limits - D6

Value Reporting – D9

Proportionate Entity Share

Fixed Costs - O12, O17

Variable Costs - O12, O18

Pull Notice Program - K8

Punitive Damage

Policy - K13

Purchasing Policy - K21

Q

Quorum – N7, O4

R

Ralph M. Brown Act - N6, O4, P1

Rebound Device Exclusion – B22

Records - N12

Records Retention Policy – K47

Refunds Exclusion – B22

Regulations - N6

Reimbursements

Conference – K46

Mileage - K17

Restitution Exclusion - B17, B18

Responsibilities

Authority - N13

Participating Agency - N14

Return to Work – C23

Risk Manager - N4, O2, O3

Risk Transference - J1

Rules of Construction - N4

S

Safety Committee - M2

Safety Training - M2

School Bus Endorsement - B29

Self-Insurance Fund – A7

Self-Procured Expenses Policy - K5

Settlement Authorizations

General/Auto Liability - K3

Workers' Compensation - K4

Severability

Definition - N19, O8

Of Interest - B24

Sexual Harassment

Definition - B13

Smoking Policy - K25

Special

Coverages - N12, O27

District - N4, O2

Events Liability - H21, K19

Investigations - M2

Meetings - N6

Requests - M4

Strategic Planning – K76

Subrogation - N12

Surcharge, Cash Payment - O28

Surveys - M3

T

Temporary Disability – C16, C19

Termination

Agreement - B25, N17

Wrongful - B13

Terms of Agreement - N5

Third Party Administrator – A7

Training Conferences - K14

Trampoline Exclusion – B22

Transit Exclusion – B22

Travel Expense – K44

Treasurer – A7, N7, O3, O5, O29

U

Ultimate Net Losses - B13, B16

Underground Storage Tank

Claim Reporting - H13

Coverage Agreement – H11

Deductible – H11

Uninsured Motorist Exclusion – B22

INDEX

V

Variable Costs - O12, O17
Video Library – K73, M3, M5
Vocational Rehab – C17
Volunteer Injuries - K15

Y

YCPARMIA Staff – A4
YONET – K57

Z

W

Warrants on Funds - N9
Watercraft Exclusion – B22
Website – A4
Withdrawal of Participating Agency - N16
Withdrawal, effect of - N17
Workers' Compensation
 Benefits, Employees – **C16**
 Cash Payment Formula - **O16**
 Claim Reporting - **C7, C21**
 Coverage Agreement - **C5**
 Deductible - **C3**
 Employee's Claim Form - **C12**
 Employee's Claim Form Instructions - **C11**
 Employee's Claim Form Sample - **C13**
 Employer's Claim Form - **C9**
 Employer's Claim Form Instructions - **C8**
 Employer's Claim Form Sample - **C10**
 Employer's Cost – **C16**
 Exclusions - **C5**
 Fines & Penalties - **C6, K43**
 History – **C15**
 Injuries Covered – **C19**
 Limits -**C6**
 Medical Management – **C31**
 Overview – **C15**
 Questions and Answers – **C43**
 Settlements – **C32**
 Settlements Authorization Policy - **K4**

X